

RACINE SOUTHERN FFA ANNUAL PROGRAM OF ACTIVITIES, BYLAWS AND CONSTITUTION

2022-2023

(Approved September 2021)



SOUTHERN HIGH SCHOOL
AGRICULTURE EDUCATION DEPARTMENT
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Message from the Advisor

“The Advisor” “Here by the owl.” Why stationed by the owl?”

“The owl is a time-honored emblem of knowledge and wisdom. Being older than the rest of you, I am asked to advise you from time to time, as the need arises. I hope that my advice will always be based on true knowledge and ripened with wisdom.”

Racine Southern FFA Advisor is proud of FFA’s past successes and is even more excited about our promising future with over 100 FFA members for the 2021-2022 school year. The opportunity to get involved in leadership activities, career development events, personal development activities/seminars, and community service involvement are enhanced with the excellent support of our administration and community. The door of opportunity is open and ready for our FFA members to take that chance and walk through the door of opportunity and make their mark.

Agriculture continues to grow and change along with our changing domestic and world demands. With over 350 agricultural careers to choose from, we believe that our students can explore and better prepare themselves for the workforce and get a head start with their involvement in the world’s premier youth leadership organization, the FFA. We challenge our FFA members to get involved and to excel as they pass through their door of opportunity.

Agriculturally yours,

Jenna C. Meeks

Jenna C. Meeks

The Mission and Strategies

FFA makes a positive difference in the lives of students by developing their potential for **premier leadership, personal growth, and career success** through agricultural education.

To accomplish this mission, FFA:

- Develops competent and assertive agricultural leadership.
- Increases awareness of the global and technological importance of agriculture and its contribution to our well-being.
- Strengthens the confidence of agricultural students in themselves and their work. • Promotes the intelligent choice and establishment of an agriculture career. • Encourages achievement in supervised agricultural experience programs. • Encourages wise management of economic, environmental, and human resources of the community.
- Develops interpersonal skills in teamwork, communications, human relations, and social interaction.
- Builds character and promotes citizenship, volunteerism, and patriotism.
- Promotes cooperation and cooperative attitudes among all people.
- Promotes healthy lifestyles.
- Encourages excellence in scholarship.

The Agricultural Education Mission

Agricultural Education prepares students for successful careers and lifetime of informed choices in the global agriculture, food, fiber and natural resources system.

The National Council for Agricultural Education

The National Council for Agricultural Education provides leadership, coordination and support for the continuous improvement and diversity of agricultural education.

Code of Ethics

FFA members conduct themselves at all times to be a credit to their organization, chapter, school, community and family. As an FFA member, I pledge to:

1. Develop my potential for premier leadership, personal growth, and career success.
2. Make a positive difference in the lives of others.
3. Dress neatly and appropriately for the occasion.
4. Respect the rights of others and their property.
5. Be courteous, honest and fair with others.
6. Communicate in an appropriate, purposeful and positive manner.
7. Demonstrate good sportsmanship by being modest in winning and generous in defeat.
8. Make myself aware of FFA programs and activities and be an active participant.
9. Conduct and value a supervised agricultural experience program.
10. Strive to establish and enhance my skills through agricultural education in order to enter a successful career.
11. Appreciate and promote diversity in our organization.

The FFA Creed

I believe in the future of agriculture, with a faith born not of words but of deeds. Achievements won by the present and past generations of agriculturists; in the promise of better days through better ways, even as better things we now enjoy have come to us from the struggles of former years.

I believe that to live and work on a good farm, or to be engaged in other agricultural pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agricultural life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.

I believe in leadership from ourselves and respect from others. I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and the public interest in producing and marketing the product of our toil.

I believe in less dependence on begging and more power in bargaining; in the life abundant and enough honest wealth to help make it so-for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.

I believe that American agriculture can and will hold true to the best traditions of our national life and that I can exert an influence in my home and community which will stand solid for my part in that inspiring task.

The creed was written by E.M. Tiffany and adopted at the 3rd National Convention of the FFA. It was revised at the 38th Convention and the 63rd Convention.

The Motto

Learning to do, Doing to Learn,
Earning to Live, ***Living To Serve***

The Pledge/FFA Salute

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

FFA Mission

FFA makes a positive difference in the lives of students by developing their potential for **premier leadership, personal growth, and career success** through agricultural education.

The Emblem

The cross section of the **ear of corn** provides the foundation crop of the emblem, just as corn has historically served as the foundation crop of American Agriculture. It is also a symbol of unity, as corn is grown in every state of the nation.

The **rising sun** signifies progress and holds a promise that tomorrow will bring a new day glowing with opportunity

The **plow** signifies labor and tillage of the soil, the backbone of agriculture and the historic foundation of our country's strength.

The owl long recognized for its wisdom, symbolized the knowledge required to be successful in the industry of agriculture.

The words “**Agriculture Education**” and “**FFA**” are emblazoned in the center to signify the combination of learning and leadership necessary for the progressive agriculture.

Committees

• Strengthening Agriculture

- **Purpose of Committee:** the FFA chapter has a responsibility to provide opportunities and services to its members. The chapter responsibilities may be met by promoting increased member participation, financial responsibility, a positive image, interactions with support groups and cooperation through organized activities.
- **Committee members and Chairs:** Will be determined at the beginning of each school year.

• Building Communities

- **Purpose of Committee:** FFA can develop partnership with other groups and organizations while taking a leadership role to make the community a better place to live and work. Using state, national and international activities, a chapter and its members can serve as catalysts to improve the community’s economic, environmental and human resources.
- **Committee members and Chairs:** Will be determined at the beginning of each school year.

• Growing Leaders

- **Purpose of Committee:** To encourage the Chapter to develop individual and cooperative activities that will enhance student life skills.
- **Committee members and Chairs:** Will be determined at the beginning of each school year.

2022-2023 Racine Southern FFA Planned Activities for Program of Activities (POA)

(Note: What is bolded is what we are using for National Chapter Application)

- **Strengthening Agriculture**
 - **Support Group** (Cooperating with others to support ag ed)
 - **Chair: Cassidy Bailey/Ms. Meeks**
 - **Ohio River Producers**
 - Athens/Meigs Farm Bureau
 - Meigs County OSU Extension
 - Meigs County Soil and Water Conservation
 - Southern Local School Board
 - **Chapter Recruitment** (Increased student participation)
 - **Chair: Braydon Essick**
 - **8th grade recruitment**
 - Letters to 8th grade parents--Spring
 - Free subscription to FFA New Horizon Magazine (to all new ag members)
 - Fun activity planned with Meigs/Eastern FFA
 - Petting Zoo/Easter Egg Hunt
 - FFA Posters
 - Softball at the Park (see healthy lifestyles)
 - **Safety** (Improving safety in the community and with students)
 - **Chair: Nathaniel Nero**
 - Quality Assurance
 - **Woodworking and Welding Safety Demonstrations**
 - Farm/4x4/UTV Safety Day with Farm Bureau
 - **Agriculture Advocacy** (Promoting Ag Ed and encouraging action)
 - **Chair: Cassidy Bailey/Katie Rowe**
 - **Co-Chair: Braydon Essick and Maddie VanTrease**
 - Newspaper Articles (Reporter/Braydon and Historian/Maddie)
 - Chapter Scrapbook (Reporter/Braydon and Historian/Maddie)
 - **Annual Awards Banquet/Picnic**
 - National Teach Agriculture Education Day
 - National Chapter Award Application
 - Christmas Tree in the Park
 - **Agriculture Literacy** (Promoting Ag through educating the public)
 - **Chair: Cassidy Bailey**
 - Agriculture in the classroom (3rd grade)
 - Meigs Co. 4th Grade Ag Day/Farm Bureau
 - Pop Bottle Plants with Head Start Students
 - Homecoming Float
 - **Livestock Judging Contest hosted at Meigs Fair**
- **Building Communities**
 - **Environmental Activities** (Promoting conservation)
 - **Chair: Chloe Smith**
 - Racine Boat Ramp Clean Up
 - **Can/Tab Recycling Program**

- **Human Resources** (Promoting wellbeing of members and community)
 - **Chair: Katie Rowe/Greenhouse Class**
 - **Food Baskets**
 - School Hydroponics System
 - School Greenhouse
- **Citizenship** (Encouraging community engagement)
 - **Chair: Maddison VanTrease**
 - Southern Local Schools Angel Tree (Gift donations)
 - Angel Tree @ Nursing Home
 - **Legislative Event—Attend/Host Co. Commissioner Meeting**
 - Flags/Wreaths on Graves
 - Luggage Bags donated for Foster Care
- **Stakeholder Engagement** (Connecting with program stakeholders)
 - **Chair: Brayden Sellers**
 - Attend School Board Meetings
 - **Blue Jacket Program & FFA Sponsors 2 FFA jackets**
 - FFA Week—Staff Appreciation
- **Economic Development** (Developing economic growth in the community)
 - **Chair: Chloe Smith**
 - **Co Chairs: Cassidy Bailey, Brayden Sellers, Kylee Circle, Maddison VanTrease, Katie Rowe)**
 - SAE Economic Impact (Meeks)
 - T-Shirts (Cassidy Bailey)
 - Jerky Sticks (Brayden Sellers)
 - **Strawberries (Kylee Circle)**
 - **Gun Raffle (Ohio River Producers/Maddison VanTrease)**
 - Fruit Sales (Kylee Circle)
 - TBD--Plant Sale (Greenhouse Class/Katie Rowe)
 - Pop/Snack Sales (Meeks)
- **Growing Leaders**
 - **Leadership** (Building student leaders)
 - **Chair: Katie Rowe**
 - Public Speaking In class
 - Job Interview & FFA Creed Career Development Events
 - D10 Leadership Conference
 - **Officer Retreat**
 - Chapter Christmas Party
 - D10 Officer Training
 - Hosting D10 Public Speaking CDE
 - **Healthy Lifestyle** (Improving students health)
 - **Chair: Nathaniel Nero**
 - **Ag Olympics (FFA Week Kick Off)**
 - Softball at the Park (Open to anyone 7-12)
 - **Scholarship** (Encouraging lifelong learning)
 - **Chair: Braydon Essick**
 - College tours—OSU, Hocking, Wilmington, ATI, Hobart
 - **Ohio River Producers Scholarship**

- o **Personal Growth** (Helping students discover their talents and achieve life goals)
 - **Chair: Kylee Circle**
 - **Co Chair: Chloe Smith**
 - FFA Degrees
 - **FFA Points**
 - Discovery/Greenhand Degree/Chapter Degree Ceremonies
- o **Career Success** (Promoting student involvement in ag and careers)
 - **Chair: Kylee Circle**
 - **Career Development Events--Soils, Livestock, Equine, Job Interview, Creed, Vet Science, Ag Sales**
 - o **Hosting Public Speaking CDE**
 - Trips:
 - o National FFA Convention, Farm Science Review, Quarter Horse Congress, State FFA Convention, Deer/Turkey/Beef Expo, Farm Tours
 - Guest Speakers
 - o Classroom/Meetings

Chapter Constitution

Article I-Name and Purpose

Section A: The name of this organization shall be the “Racine Southern FFA Chapter.” The letters “FFA” may be used to designate the chapter, its activities, or members thereof.

Section B: The purpose for which this chapter is formed is as follows:

1. To develop competent, aggressive, rural agricultural leadership.
2. To strengthen the confidence of young men and women in themselves and their work.
3. To encourage members in the development of individual Supervised Agricultural Experience Programs and establishment in Agricultural Occupations.
4. To participate in worthy undertakings for the improvement of agriculture.
5. To develop character, train for useful citizenship, and foster patriotism.
6. To participate in cooperative efforts through teamwork.
7. To encourage the practice of thrift among the members.
8. To encourage the improvement in scholarship.
9. To provide and encourage the development of organized rural recreational activities.

Article II-Organization

Section A: The Racine Southern FFA is a chartered local unit of the State Association of the Future Farmers of America, which is chartered by the National Organization of FFA.

Section B: This chapter accepts in full the provisions in the constitution and bylaws of the State Association of FFA as well as those of the National Organization of FFA.

Article III-Membership

Section A: 1. Membership in this chapter shall be of two kinds:

- a. Active
- b. Graduate

2. The regular work of this chapter shall be carried on by the active membership.

Section B: Members may vote on all business brought before the chapter.

Section C: To qualify as an active member, the person must:

1. Be enrolled in Agricultural Education at Southern High School.
2. Local, State and National FFA Dues must be submitted to the Advisor and Treasurer.
3. Or be a graduate of Agricultural Education at Southern High School and less than 22 years old.
4. He/She shows an interest in, and takes part in the affairs of the chapter. d. Names of applicants for membership shall be filed with the secretary.

Article IV-Special Membership

Section A: Specialty membership shall consist of alumni and/or, collegiate or honorary membership.

Article VI-Membership Degrees and Privileges

Section A: 1. There shall be five grades of membership in the chapter. These grades are:

1. Discovery Degree
2. Greenhand Degree
3. Chapter FFA Degree
4. State FFA Degree
5. American FFA Degree

Section B: Discovery Degree minimum qualifications for approval:

1. Be enrolled in an agriculture class for at least a portion of the school year while in 8th grade
2. Have become a dues-paying member of the FFA at local, state, and national levels.
3. Participate in at least one local FFA chapter activity outside of scheduled class time
4. Have knowledge of agriculturally-related career, ownership and entrepreneurial opportunities.
5. Be familiar with the local FFA chapter's Program of Activities

Section C: Greenhand Degree minimum qualifications for approval:

1. Be enrolled in Agricultural Education and have satisfactory plans for a Supervised Agricultural Experience Program.
2. Have become a dues-paying member of the FFA at local, state, and national levels.
3. Learn and explain the FFA creed, motto, and salute.
4. Describe and explain the meaning of the FFA emblem and colors.
5. Demonstrate knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.
6. Demonstrate knowledge of the history of the organization, the chapter constitution, bylaws, and the chapter program of activities.
7. Personally, own or have access to the Official FFA Manual and the FFA Student Handbook.
8. Pass the Greenhand Exam with at least an 80% or higher, exam will be given by the instructor.
9. Recite the whole FFA Creed.

Section D: Chapter FFA Degree minimum qualifications for approval:

1. Must have held the degree of Greenhand for at least one year immediately preceding approval for the Chapter FFA Degree and have a record of satisfactory participation in the activities of the local chapter.
2. Have become a dues-paying member of the FFA at local, state, and national levels.
3. Must have satisfactorily completed at least one year of instruction in Agricultural Education, have in operation an approved Supervised Agricultural Experience.
4. Be familiar with the purpose and program of work of the State Association and National Organization.
5. Be familiar with the provisions of the constitution of the local chapter.
6. Have demonstrated five procedures of parliamentary law.
7. Be able to lead a group discussion for fifteen minutes.
8. Have earned and productively invested \$150 or worked at least 45 unpaid hours outside of class time in an SAE program.
9. Shown progress toward individual achievement in the FFA award program.
10. Satisfactory scholastic record (GPA)

Section E: State FFA Degree minimum qualifications for approval:

1. Have received the Chapter FFA Degree
2. Have been an active FFA member for at least 2 years at the time receiving the State FFA Degree
3. Have become a dues-paying member of the FFA at local, state, and national levels.
4. Is currently a Junior or a Senior or High School Graduate.
5. Familiar with the State and National FFA Constitutions.
6. Assisted in the development of our FFA Chapters Program of Activities.
7. By your own efforts from you SAE, I have:
 - a. **Placement**: Invest \$500, \$3000 earnings, 100 paid hours
 - b. **Entrepreneurship**: Net profit \$2,500, invest \$2,000
 - c. Or a combination of the two listed about (see advisor for details)
8. Demonstrate leadership ability by:
 - a. Performing 10 procedures of parliamentary law
 - b. Giving a six-minute speech on a topic relating to agriculture or FFA
 - c. Serving as an officer, committee chairperson or participating member of a chapter committee
9. Have participated in at least six different FFA activities above the chapter level. Competed in at least 2 State CDEs
10. Participated in at least 2 of the following: FFA Camp, OH leadership night, Greenhand Camp, Fall Orientation Camp, EDGE/MFE/ALD Conference, 212/360 Conference, Washington Leadership Conference, OH FFA Association Leadership Night, COLT Conference, State FFA Convention, National FFA Convention.
11. Have participated in at least 25 hours of community service, within at least two different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.
12. Participated in at least one school or professional organization activity.
13. Have a GPA equal to or greater than 2.00 (should be non-weighted on a 4.0 scale).
14. Have a 93% or better attendance rate or a GPA equal to or greater than 3.00 and certified by the school guidance counselor.
15. Everything listed above is correctly entered into your AET account (SAE records).
16. Complete the State Degree application and reviewed by your Advisor.

Section F: American FFA Degree minimum qualifications for approval:

1. Have received the State FFA Degree, have been an active member for the past three years and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Have satisfactorily completed the equivalent of at least three years of systematic secondary school instruction in an agricultural education program, or have completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program, or have completed the program of agricultural education offered in the secondary school last attended.
3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and have maintained records to substantiate an outstanding supervised agricultural experience (SAE program, through which the member has exhibited comprehensive planning and managerial and financial expertise.
5. Have earned and productively invested at least \$10,000, or have earned and productively invested at least \$2,000 and worked 2,500 hours in excess of scheduled class time.
6. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.
7. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.
8. Applicants must submit an application with the signatures of the chapter president, chapter advisor, superintendent or principal, and state advisor or state executive secretary, certifying accuracy of all statements in the application and that the applicant conducted him/herself in a manner to be a credit to the organization, chapter and community.
9. Everything listed above is correctly entered into your AET account (SAE records).
10. Complete the State Degree application and reviewed by your Advisor.

Section G: The Advisor and Officer Team shall review the qualifications for all members and make recommendations to the chapter concerning degree advancement.

Article VII-Officers

Section A: The main officers of the chapter shall be as follows: President, Vice President, Secretary, Treasurer, Reporter, Historian and Sentinel. The following will be filled only if there is more applicants but are not required: Junior Advisor, Parliamentarian, Chaplain. The advisors shall be teachers of agricultural education in the school where the chapter is located. Officers shall perform the usual duties of their respective offices.

Section B: Officers will be elected each year at the annual FFA Awards Banquet and will be held until the following year at the banquet when the new officers are installed.

Section C: A committee consisting of (but are not limited to) Alumni, Advisor, Retiring Officers, Teachers and Administrators will conduct interviews to each applicant. They will then interview, discuss and elect officers each school year. The Advisor has the right to dismiss officer selection candidates.

Section D: Officers will be selected based upon their interview questions, knowledge of the position, FFA involvement, awards/degrees earned and grade level.

Section E: OFFICER DUTIES/RESPONSIBILITIES

President

1. Preside over meetings according to accepted rules of parliamentary procedure.
2. Appoint committees and serve on them as an ex-officio (non-voting) member.
3. Coordinate the activities of the chapter and evaluate the progress of each division of the Program of Activities.
4. Represent the chapter in ALL public relations and official functions.
5. Work with the Vice President to complete the National Chapter Application.

Vice President

1. Assume all duties of the president if necessary.
2. Develop the Program of Activities and serve as an ex-officio (non voting) member of the POA committees.
3. Coordinate all committee work.
4. Work closely with the president and advisor to assess progress toward meeting chapter goals.
5. Establish and maintain a chapter resource file.
6. Work with the President to complete the National Chapter Application.

Secretary

1. Prepare and post the agenda for each chapter meeting.
2. Prepare and present the minutes of each chapter meeting.
3. Place all committee reports in the designated area.
4. Create a secretaries book with the specifications required by Ohio FFA and submit for State Evaluations in January.
5. Be responsible for chapter correspondence.
6. Maintain member attendance and activity records and issue membership cards.
7. Keep the Program of Activities and FFA Activity Points up to date.
8. Have on hand for each meeting:
 - a. Official FFA Chapter Secretary's Book (in a three ring binder, kept up to date) including minutes of the previous meeting.
 - b. Copy of the Program of Activities including all standing and special committees.
 - c. Official FFA Manual and the *National FFA Student Handbook*.
 - c. Copies of the chapter constitution and bylaws

Treasurer

1. Receive, record and deposit FFA funds and issue receipts.
2. Present monthly treasurer's reports at chapter meetings.
3. Collect dues and special assessments.
4. Maintain a neat and accurate FFA Chapter Treasurer book (three ring binder, kept up to date as specified by Ohio FFA and The AET) and submit for State evaluations.
5. Assist Ms. Meeks in preparing and submitting the membership roster and dues to the National FFA Organization in cooperation with the secretary.
6. Serve as chairperson of the Growing Leaders Committee and assist any committee that spends money.

Reporter

1. Prepare and maintain a chapter scrapbook (beginning in January and ending in December), per Ohio FFA specifications and submit for State evaluations in January.
2. Serve as the chapter photographer.
3. Assist the Historian with all articles written and submitted for publication.
 - a. *Note: If there is no historian appointed to office you will also assume Historian*

duties.

Sentinel

1. Assist the president in maintaining order.
2. Keep the meeting room, chapter equipment and supplies in proper condition.
3. Welcome guests and visitors.
4. Keep the meeting room comfortable.
5. Step in when another officer is absent.
6. Take charge of candidates for degree ceremonies.
7. Assist with special features and refreshments.

Parliamentarian

1. Assist the president in answering any parliamentary procedure rules or questions.
2. Be prepared to step into another officer position if an officer is absent.
3. ***Note: This is not a main officer position, so if there are more than enough applications for the main offices this office will then be filled.*

Historian

1. Assist the reporter with the scrapbook when they may ask for your assistance.
2. Keep record of any items that will be kept as our chapters history
3. Write and publish a minimum of 20 articles about events our FFA chapter has participated in.
 - a. Collect the articles and give to the reporter to be published in the scrapbook.
4. Plan public information programs with local radio, television, newspaper and service clubs and make use of other opportunities to tell the FFA story.
5. Release news and information to local and regional news media.
6. Send local stories to area, district and state reporters.
7. Send articles and photographs to FFA New Horizons and other national and/or regional publications.
8. Work with local media on radio and television appearances and FFA news.

Chaplain

1. Present the invocation at banquets and other functions.
2. Coordinate FFA participation at all community service events.
3. Conduct reflections after each FFA event.
4. Work closely with the Historian to write the articles after each event.
5. Assist the President, Vice President and/or Jr. Advisor in any duties they may ask of you.
6. ***Note: This is not a main officer position, so if there are more than enough applications for the main offices this office will then be filled.*

Jr. Advisor

1. Assist the Advisor, Ms. Meeks in any duties she may ask of you.
2. Keep chapter website and Facebook page up to date.
3. Assist the President in any duties they may ask of you.
4. Take a ESC class with Ms. Meeks that will fit into your schedule.
5. ***Note: This is not a main officer position, so if there are more than enough applications for the main offices this office will then be filled.*

Advisors Expectations of You as an Officer of The Racine Southern FFA Chapter

1. Attendance at all meetings and after school activities is mandatory.
 - a. Allowed to miss 2 meetings/activity (with a good excuse)

2. Abide by the Chapters Constitution/Bylaws.
3. You will hold your office starting April 2022 (at the end of the banquet) until next year's banquet 2023.
4. Buy a FFA t-shirt or hoodie, to wear to events.
5. To be seen as a leader and be respected and looked up to by fellow members.
6. Respectful of yourself and other officers as well as members.
7. Encouragement to all other members and officer team 100% of the time.
8. Participate in every fundraiser event and as many other FFA activities that aren't required for officers.
9. Know your officer duties.
10. To have official dress.
11. Recruit new members.
12. Learn your opening and closing ceremony parts (memorize), before the first FFA meeting of the school year!
13. If a chapter officer does not conduct themselves as a respectable member and a role model to the chapter/school they will be removed from an officer position under the discrepancy of the advisor.
14. Attend officer retreat to help plan the chapter's program of activities.
15. Pictures will be taken throughout the year, please be cooperative!
16. Have fun!!

Section F: In the event that there is an emergency involving an officer applicant or is sent to in school suspension there will be an administrative committee meeting to determine the punishment of the officer for probation or instant removal. If probation is sentenced and an officer receives further violations that officer will be removed from the officer team.

- Absence from more than two regular or executive meeting without prior approval by advisor and/or failure to perform duties of office.
- Falling below a 2.0 GPA.
- Assault, assault and battery, arson or attempted arson.
- During school functions the use, possession, concealment, transmitting, buying, and/or selling alcoholic beverages, narcotic drugs or other controlled substance, or tobacco is prohibited.
- Disruption of school or FFA activity.
- Illegally Possessing, using transmitting, concealing, or threatening to use weapons.
- Violation of terms of suspension.
- Damage, destruction, defacement of school or private property.
- Use of profane, indecent, or obscene language during school functions.
- Insubordination and/or disobedience in refusing to comply with directions of school personnel.
- Truancy, theft, extortion, fighting, the act of falsely reporting incidents to school personnel.
- Harassment, hazing, and/or intimidation.
- Pornographic publications/pictures in lockers or in possession, or on the internet.
- Misuse of school property, striking of matches and/or lighters on school grounds/functions.
- A student shall not operate a motor vehicle in such a way as could cause physical injury to them or other persons on school grounds and school functions.
- Those acts or violations listed in the Board policy on student disciplinary procedures in the school handbook.

- Any other form of behavior which is detrimental to a proper school and/or school activity atmosphere as prescribed by the administration and as outlined in the student/parent handbook.

Section G: In the event that an officer position is vacated, the administrative committee will appoint the position. The Administrative Committee holds the right to appoint any member, or re-arrange the officer positions to fill the empty office as they see fit.

Section H: Impeachment of an officer, if any member or officer deems it necessary to impeach an officer, or relieve that officer of their title and duties, a written formal impeachment form must be submitted to the advisor. The form will have to explain the reasons as to why the impeachment needs to happen. The impeachment form will be discussed amongst the administrative committee. The administrative committee withholds the right to impeach the officer or dismiss the impeachment request.

Article IX-Meetings

Section A: Regular chapter meetings shall be held once a month during the year at such a time and place as is designated by the officer team. Special meetings may be called at any time.

Section B: Parliamentary procedure shall be used in the transacting of all business at each meeting. "Robert's Rules of Order" shall be used at every meeting. The secretary at every meeting must keep minutes.

Section C: Two delegates, who have been an officer or received their Chapter FFA Degree shall be selected annually from the advisor to represent the chapter at State FFA Convention. If they are not present alternates will be selected.

Article X-Dues

Section A: Local, State and National dues shall be paid by each individual member, \$20 for the year. Failure to pay could result in receiving FFA awards and not being allowed to attend field trips throughout the school year.

Article XI-Amendments

Section A: The constitution may be amended or changed at any regular meeting by a two-thirds vote of the members present, providing it is not in conflict with the State Constitution or that of the National Organization of FFA.

Section B: Proposed Constitutional Amendments must be posted in Ag. Room no less than one month prior to the meeting it is to be voted on.

Section C: Bylaws can be adopted for the needs of the chapter at any regular meeting by a two thirds vote of the member's present, providing such bylaws conflict in no way with the constitution and bylaws of either the State or National Organization. Bylaws must be posted no less than one month prior to the meeting where they will be voted upon.

Section D: Bylaws may be changed immediately by the advisor and administration as they see fit. To ensure that all students are protected and that they are in compliance with other school rules.

Article XII-Bylaws

Section A: No person may be elected to an office in the chapter without first having been a member for four months and must hold a Discovery Degree. Constitutional Officers must be incoming freshmen, sophomores, juniors or seniors.

Section B: 10% of the members listed in the Secretary's membership shall constitute a quorum, and quorum must be present at any meeting at which business is transacted or a vote taken committing the chapter to any proposal or action. The Secretary is responsible to see that a quorum is reached.

Section C: The executive committee will consist of President, Vice President, Secretary, Treasurer, Reporter, Sentinel, Junior Advisor, Historian, Parliamentarian, Chaplain and any State Officers from the chapter, class and committee chairpersons, and Utility/Assistant Officers.

Section D: To be a State Officer candidate for Racine Southern FFA Chapter, you must first be a Racine Southern FFA FFA Officer.

Section E: If in the event that an executive committee meeting needs to be called, there must be at least 2/3 of executive members present to transact business at the meeting.

Article XIII-Proper Use of the FFA Jacket

1. The jacket is to be worn by only members.
2. The jacket should be kept neat and clean.
3. The jacket should have only a large emblem on the back and a small emblem on the front. It should carry the State Association and the name of the local chapter, district or area on the back and the name of the individual on the front.
4. The jacket should be worn for FFA occasions, as well as other occasions where the chapter or state association is represented. It may be worn to school and other appropriate places.
5. The jacket should be worn to official occasions with the zipper fastened to the top. The collar should be turned down and the cuffs buttoned.
6. The jacket should be worn to places that are appropriate for members to visit.
7. School letters and insignia of other organizations should not be attached to or worn on the jacket.
8. When the jacket becomes faded or worn, it should be discarded or the emblems and lettering removed.
9. The emblems and lettering should be removed if the jacket is given or sold to a nonmember.
10. A member always acts like a lady or gentleman when wearing the FFA jacket or officially representing the organization.
11. Members should refrain from use of tobacco and alcohol while wearing the FFA jacket or officially representing the organization.
12. All chapter degree, officer, and award medals should be worn beneath the name of the right-side of the jacket, with the exception that a State FFA Degree charm or American FFA Degree key should be worn above the name or attached to a standard key chain. No more than three medals should be worn on the jacket. These should represent the highest degree earned, the highest office held, and the highest award earned by the member.

Article XIV-Proper Official Dress

1. Females are to wear a black skirt to the knees (with black panty hose) or Black Pants, white button up collared blouse, official FFA scarf, official FFA jacket (zipped to the top) and black closed toed shoes.
2. Males are to wear black dress slacks, black socks, black dress shoes or boots, white button up collared shirt, official FFA tie and official FFA jacket (zipped to the top).